

TRAINING CALENDAR

APRIL – SEPTEMBER 2018

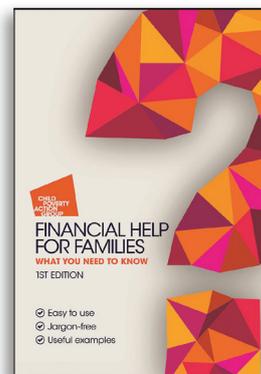
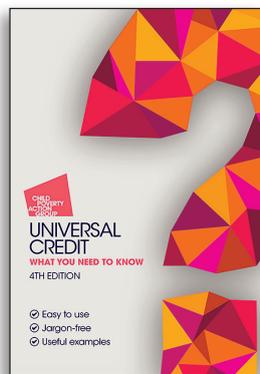
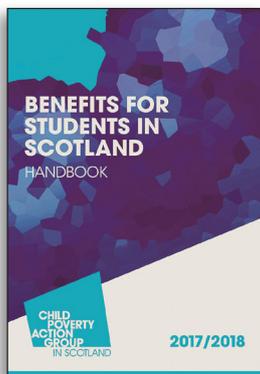
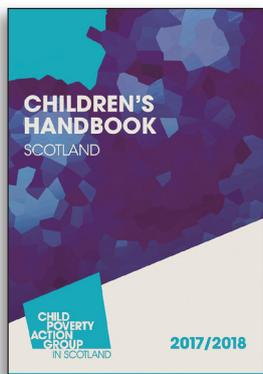
Benefits, tax credits and universal credit

CPAG in Scotland's experience in welfare rights is unrivalled. Our training, handbooks and guides are the definitive aids for those working in advice, support and advocacy – to make sure that low income families get the financial support they need.

With the roll out of universal credit and further devolution of certain benefits in Scotland, you can stay up-to-date with all the latest changes with our courses and publications.

You can view our Scottish handbooks, factsheets and ebulletins for free online at:
www.cpag.org.uk/scotland

You can also buy CPAG's publications to support your work from our online shop:
www.shop.cpag.org.uk



0141 552 3303

staff@cpagscotland.org.uk

www.cpag.org.uk/scotland

 @CPAGScotland

CPAG IN SCOTLAND TRAINING COURSES

Our courses are set at **different levels**, from basic courses for workers who want to help their clients maximise their income, to courses for experienced welfare rights workers.

BASIC

For frontline workers who do not work specifically in welfare rights but want to know about benefit issues relevant to their clients to give basic advice or refer on.

INTRODUCTORY

For people new to benefit advice work, or who have little or no experience of the subject covered by the course.

STANDARD

For people with a working knowledge of the benefit system, or the subject covered by the course. These are suitable for people wanting a refresher, or to update skills or information.

EXPERIENCED

For more experienced benefit advisers, who are confident about covering issues in more, and sometimes complex, detail.

ACCREDITATION

Many of our courses help meet the Scottish National Standards (SNS) for information and advice providers. SNS were developed to set a standard for delivering effective information and advice which meets the needs of service users. Our courses help you to do this by covering knowledge requirements in the Competences for Advisers. CPAG in Scotland is also an accredited CPD training provider for the Faculty of Advocates.

FEES AND BOOKING INFORMATION

FEES 2017/2018	Voluntary/CABx organisations	Statutory/other organisations
Half-day course	£94.00	£135.00
One-day course	£138.00	£196.00
Two-day course	£220.00	£315.00
Five-day course	£395.00	£575.00

IN-HOUSE TRAINING

We can provide our training courses in-house at your premises or a venue that suits you for up to 20 people. We provide the expert tutor and all the training materials. Holding a course in-house can be more cost-effective, saving on time, travel and accommodation. For further information please phone us on **0141 552 3303** or email lmurphy@cpagscotland.org.uk.

FREE ELEARING COURSES

We run FREE basic level elearning modules on **Universal Credit**, **Scottish Welfare Fund** and **Surviving the Appeals Process** as well as a knowledge check on **Paying for Funerals**.

You can create an elearning account for free at <http://elearning.cpag.org.uk>. Our courses take on average one hour to complete. Once you have completed the course and submitted your evaluation, you can then print off your certificate.

MEMBERSHIP

You can support us by becoming a member (www.cpag.org.uk). We offer a range of membership levels which include discounts on CPAG publications, public programme training courses and events.

ROOM HIRE IN GLASGOW

We have a spacious, comfortable and fully accessible meeting room available for hire in Glasgow city centre for up to 25 people at affordable rates. For further information contact us on **0141 552 3303** or visit www.cpag.org.uk/scotland.

CALENDAR OF CPAG IN SCOTLAND COURSES AND EVENTS: APRIL – SEPTEMBER 2018

The courses below will be held at our offices in Glasgow, unless otherwise stated.

APRIL 2018

19	Mental health and benefits
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MAY 2018

1	Right to reside and habitual residence
1	Universal credit and students INVERNESS
2	Residence and presence tests – in detail
9	Students and benefits – the basics
14–18	Introduction to welfare rights
23	Universal credit – full service
29	Students and benefits – an update EDINBURGH
31	Dealing with destitution

JUNE 2018

6	UC – supporting clients INVERNESS
12	Benefits for disabled children and their families
14–15	Representing at the First-tier Tribunal
NEW 26	Universal credit - effective claims

AUGUST 2018

16	Challenging ESA decisions
NEW 21	Two-child limit in UC and tax credits
22	Universal credit – full service DUNDEE
23	Kinship care, looked-after children and the benefits system
28	PIP – caselaw and tactics
29	Universal credit and young people

SEPTEMBER 2018

4	Income maximisation for carers
5	Introduction to child poverty and financial help for families
11	Appeals to the Upper Tribunal
12 – 13	Benefits for non-benefit advisers
18	DLA for children
NEW 19	Universal credit and children
NEW 20	Maximising benefits for rent
26	PIP – the essentials
27	Universal credit – full service INVERNESS
27	UC for people with ill health and disabilities